



BELIEVE THERAPIES

therapy that works

ADMINISTRATOR APPOINTMENT BY MANAGING MEMBERS

Kinsey Johnson will assume full legal responsibility for the overall conduct of this center and will assure compliance with all applicable laws and regulations.

As acting Administrator, Kinsey Johnson will:

1. Be responsible for the overall management of the center under the authority delegated by the managing members.
2. Implement and enforces the center's policies and procedures.
3. Act as deputy privacy officer.
4. Designate, in writing, an individual who, in the absence of the administrator, acts on behalf of the administrator.
5. Retain professional and administrative responsibility for all personnel providing center services.
6. Follow all company personnel policies and procedures related to the procurement and direction of personnel.



Administrator – Kinsey Johnson

10-29-20

Date



Managing Member - Cynthia Liska

10-29-20

Date



Managing Member – Kristie Herring

10-29-20

Date